

**Subject:** Update on HACC's Remote Planning – March 3, 2021  
**Date:** Wednesday, March 3, 2021 7:38:37 PM

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Good evening, colleagues.

We are reviewing the recommendations of the COVID-19 Task Force and will make an announcement regarding fall 2021 classes by March 10, 2021. Please be assured that the health and safety of HACC students and employees are at the forefront of our decision-making process.

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the website, please submit the online form located on the website. Please see the webpage section called "[Information for Employees](#)." If you would like to see the information being communicated to students, please see the webpage called "[Information for Students](#)."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

John J. "Ski" Sygielski, MBA, Ed.D.  
Pronouns: He, Him, His  
President & CEO  
HACC, Central Pennsylvania's Community College

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**1. Are there any updates on the second stimulus package that the school received? When are students expected to have these funds distributed to them?**

The Consolidated Appropriations Act was signed into law on Dec. 27, 2020, and includes pandemic-related relief similar to the Coronavirus Aid, Relief and Economic Security (CARES) Act grants that were previously distributed. HACC is still waiting to receive (a) the details being finalized by the U.S. Congress and (b) the funds. We will update students on any new information via their HawkMail accounts.

**2. What are my restrictions if I travel outside of Pennsylvania?**

As of March 1, 2021, the Pennsylvania Department of Health lifted [travel restrictions](#).

**3. In a previous Dr. Ski weekly email, there was reference to the new 2021 annual appraisal process for CEO and APO members. What are the due dates for each step in the process?**

Since our performance evaluation process for APO and CEO members using PageUp launched later than expected, we are extending the date to complete tasks until June 30, 2021.

**Please note that the system will continue to calculate the due dates for each task**

**based on the day you initiate your appraisal.** For those who have already started the process, this means that the due dates and notices generated by the system will be different than those listed below. Please adhere to the timelines established below.

<b>Task</b>	<b>Number of days to complete</b>	<b>Target start date</b>	<b>Target end date</b>
Employee self - assessment, including entering goals and external feedback	31	No later than March 5	No later than April 5
Supervisor review/evaluate employee self-assessment	30	No later than April 6	No later than May 6
One-up manager review	14	No later than May 7	No later than May 21
Review meeting/manager sign off	30	No later than May 22	No later than June 21
Employee review/sign off	7	No later than June 22	No later than June 29
Review complete	1	No later than June 29	No later than June 30

For technical questions regarding the system, please contact Berlesha Palmer, employee relations coordinator, at [bnpalmer@hacc.edu](mailto:bnpalmer@hacc.edu), or 717-221-1769 or internal extension 211769. Please review the training material found [here](#) to gain a basic understanding of the new system.

**4. If a HACC employee has received a complete COVID-19 vaccine series and has documented proof, can the 14-day quarantine after return from out-of-state travel be waived?**

As of March 1, 2021, the Order of the Secretary of the Pennsylvania Department of Health for Mitigation Relating to Travel is no longer in effect. Please see [this webpage](#) for more information.

**5. I am hearing rumors from some faculty that the Gettysburg Campus will be sold. Is that true?**

This rumor is false. There have been no discussions about selling the Gettysburg Campus or the Gettysburg Campus building.

**QUOTE:** *The key to being happy is knowing you have the power to choose what to accept and*

*what to let go. ~Dodinsky*