

Subject: Update on HACC's Pandemic Planning – Aug. 26, 2020
Date: Wednesday, August 26, 2020 5:03:15 PM

Good afternoon, colleagues!

We are up and running for what may be the most interesting semester we will experience in the history of the College! I know that the [unexpected nationwide Zoom outage](#) at the beginning of the week caused some initial disruption. I applaud every one of you for being flexible and innovative as we adapt under extraordinary circumstances (some of which are entirely out of our control).

Earlier this week, I spent some time at the Harrisburg Campus to help out with wellness screenings and welcome small groups of students who were on campus for approved classes. It was strange and a little sad to see the campus so empty on the first day of class. Regardless, I am so proud of HACC students for continuing on their educational journey – no matter where they are.

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the [website](#), please submit the online form located on the website. Please see the webpage section called "[Information for Employees](#)." If you would like to see the information being communicated to students, please see the webpage called "[Information for Students](#)."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

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Pronouns: He, Him, His
President & CEO
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1. How will students know if on-campus labs are canceled if the building has been closed?

The College will use the e2Campus notification system to alert students if the building in which their class is located is closed. Please make sure you are signed up for alerts and that your contact information is current:

www.hacc.edu/AboutHACC/PublicSafetyandSecurity/E2Campus-Sign-up

2. I noticed staff members of the Pennsylvania State Education Association (PSEA) attended the Aug. 20, 2020, Convocation Zoom session. Are the weekly collegewide Zoom sessions open to anyone?

No. The weekly collegewide Zoom sessions are open to HACC employees **only**. The

College hosts the weekly updates to keep HACC employees informed of important state and federal regulations and College operational updates and initiatives.

3. Does the College require me to identify myself when joining the weekly collegewide Zoom sessions?

Employees must display their first and last names when joining the collegewide weekly Zoom sessions. This is used to combat Zoom bombing and to identify uninvited attendees.

There are two ways in Zoom to change your display name:

1. Use the Zoom application “Join” button to change the display name to your first and last name: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>
2. Use the [hacc.zoom.us](https://support.zoom.us/hc/en-us/articles/201363203) webpage and sign into your profile: <https://support.zoom.us/hc/en-us/articles/201363203>

4. How are the ventilation issues being addressed at the Harrisburg Campus in regards to lecture and lab rooms, especially in Clyde E. Blocker Hall which has terrible ventilation? Are high-efficiency filters being used, and is outside air being filtered in through the current system? Currently, the rooms do not have adequate ventilation, and none of the windows in Clyde E. Blocker Hall would open since they are bolted shut. I would appreciate some feedback as to the administration's role in making sure all lecture and lab rooms at the Harrisburg Campus, especially in Clyde E. Blocker Hall, are being addressed. Thank you.

HACC's Facilities Department uses Environmental Protection Agency (EPA)-approved antimicrobial treated filters. The treatment applied to the panels prevents the growth of spores and bacteria from entering the airstream into occupied spaces.

The Clyde E. Blocker Hall air handlers bring in outside air during operations. The air flow may vary but maintains a minimum of 10%, which meets the guidelines recommended by HACC's building control contractor for HVAC higher education system operations. Also, the Metasys System is monitored on a regular basis to regulate the chilled water temperature in the buildings.

These HVAC operations are similar in all HACC buildings where fall labs are being held.

5. What happens if a student tests positive for COVID-19 but has already gone to class or joined a study group? Are all students and faculty considered exposed?

The Pennsylvania Department of Health (DOH) defines “close contact” as someone within 6 feet for more than 15 minutes without a mask.

DOH is responsible for case investigation and contact tracing to determine if there has been close contact and will advise those individuals to quarantine. HACC does not conduct the contact tracing process.

6. What is involved in the wellness screening process?

Wellness screening stations have been established in centralized locations on each

campus and are identifiable by signage. Screenings are conducted by wellness screeners. In the event that a screener is not available, the screening is conducted by a safety and security officer.

The screening procedures include the following:

1. Employees, students and visitors arriving on campus must complete a [wellness screening form](#) no more than 24 hours prior to visiting campus.
2. Upon arrival to campus, employees, students and visitors should drive to the wellness screening station.
3. At the station, the screener will verify completion of the wellness screening form by viewing the email or print copy of the confirmation.
4. The wellness screener will take the temperature of the employee, student or visitor. If the employee, student or visitor is screened and found to have a temperature of 100.4 degrees or below, they will be issued a wristband and cleared to proceed to their designated area of the College.

Quote: *Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek.* – Barack Obama