

Please check or circle the modules that you will be attending before calling us or registering online. This will facilitate the registration process. (Modules are in module number order, not date order.)

Module	Spring 2023	Fall 2023
1 General Administration	<input type="checkbox"/> F, Feb. 3 (CRN 80691)	<input type="checkbox"/> S, Sept. 16 (CRN 90009)
2 Gerontology, Disease of Aging	<input type="checkbox"/> F, Feb. 10 (CRN 80693)	<input type="checkbox"/> S, Sept. 9 (CRN 90010)
3 Role of Government in Health	<input type="checkbox"/> S, Feb. 4 (CRN 80694)	<input type="checkbox"/> F, Sept. 15 (CRN 90011)
4 Fiscal Mgmt, Budgeting	<input type="checkbox"/> S, Feb. 11 (CRN 80695)	<input type="checkbox"/> F, Sept. 8 (CRN 90012)
5 Personnel Management	<input type="checkbox"/> S, Feb. 25 (CRN 80696)	<input type="checkbox"/> F, Sept. 22 (CRN 90013)
6 Third Party Reimbursement	<input type="checkbox"/> F, Feb. 24 (CRN 80697)	<input type="checkbox"/> S, Oct. 7 (CRN 90014)
7 Preparing for Surveys	<input type="checkbox"/> S, Feb. 18 (CRN 80698)	<input type="checkbox"/> F, Sept. 29 (CRN 90015)
8 Understanding Regulations	<input type="checkbox"/> F, March 3 (CRN 80699)	<input type="checkbox"/> S, Sept. 23 (CRN 90016)
9 Nursing & Resident Care	<input type="checkbox"/> F, Feb. 17 (CRN 80700)	<input type="checkbox"/> S, Sept. 30 (CRN 90017)
10 Rehab, Specialty Care Svcs	<input type="checkbox"/> F, March 10 (CRN 80701)	<input type="checkbox"/> S, Oct. 14 (CRN 90018)
11 Health Support Services	<input type="checkbox"/> S, March 4 (CRN 80702)	<input type="checkbox"/> F, Oct. 6 (CRN 90019)
12 Facility Support Services	<input type="checkbox"/> F, March 17 (CRN 80703)	<input type="checkbox"/> S, Oct. 21 (CRN 90020)
13 Dietary & Nutrition	<input type="checkbox"/> S, March 11 (CRN 80704)	<input type="checkbox"/> F, Oct. 13 (CRN 90022)
14 Social Services	<input type="checkbox"/> S, March 18 (CRN 80705)	<input type="checkbox"/> F, Oct. 20 (CRN 90023)
15 Risk Mgmt, Safety, Insurance	<input type="checkbox"/> S, March 25 (CRN 80706)	<input type="checkbox"/> F, Oct. 27 (CRN 90024)
16 Strategic Planning & Mktg	<input type="checkbox"/> F, March 24 (CRN 80707)	<input type="checkbox"/> S, Oct. 28 (CRN 90025)
Review course	<input type="checkbox"/> FS, April 14-15 (CRN 80708)	<input type="checkbox"/> FS, Nov. 10-11 (CRN 90026)

Call if questions: 717-221-1377 -or- 717-221-1348 // Email: elreiner@hacc.edu or sebiggs@hacc.edu

Take YOUR Career to the Next Level with HACC's Nursing Home Administrator Program!

Gain skills and knowledge to become a successful nursing home administrator (NHA) in less than three months! Our in-person, classroom setting allows for group discussions and networking opportunities.

Continuing Education Units for Nurses and NHAs: Modules may be applied to the continuing education requirements for both professions.

Objective: To provide the 120-hour program for the nursing home administrator required by the Pennsylvania State Board of Nursing Home Administrators.

Approval: Each module is approved by the Pennsylvania State Board of Nursing Home Administrators. HACC will provide all 16 modules, a certificate of completion for each module and a certificate of completion for all 16 modules.

Format: Each module meets on a Friday or Saturday from 8 a.m. to 4:30 p.m. with a one-hour lunch break.

Tuition: \$175 per module (if you are unable to attend all 16 days of class). See how to save on tuition below!

Review Course: A two-day review course is offered following each 16-module course – April 14 and 15 (spring) (CRN 80708) and Nov. 10 and 11 (fall) (CRN 90026). Tuition for the review course is \$395.

** Tuition Savings **

There are two ways to save when registering:

1. Register and pay for all 16 modules one week prior to the first day of class and pay only \$2,579 – save \$221! (16-Module Bundle: CRN 80690 // Fall CRN 90008)
2. Register and pay for all 16 modules and the Review Course one week prior to the start of the first day of class and pay only \$2,954 – a savings of over \$240! (16 Module and Review Course Bundle: Spring CRN 80688 // Fall CRN 90007)

Location of program: The Bachman Center at Homestead Village, 633 Community Way, Lancaster, PA 17603

COVID-19 Precautions: HACC and Homestead Village continue to follow Centers for Disease Control and Prevention (CDC) and the Pennsylvania Department of Health requirements regarding COVID-19. Please feel free to wear face masks if you feel more comfortable doing so, but they are not required. If you do not feel well or start feeling unwell during class, please do not come to or remain in class. You can make-up any missed module content in a future HACC NHA class or if time missed is extremely short, you may be able to work with the instructor to make-up the missed content.

Make-up Days (due to inclement weather, instructor illness, etc.): March 31 and April 1 (spring) and Nov. 10 and 11 (fall).

Payment is required at the time of registration. Deadline to register is one week before each class. Refunds will be issued for cancelations made at least one day before the start of class. Refund requests must be in writing.



Nursing Home Administrator

Spring 2023
(Feb. 3 – March 25)

Fall 2023
(Sept. 8 – Oct. 28)



Professionally
YOURS.

Educational programs presented by
Office of Workforce Development and Continuing Education
of HACC, Central Pennsylvania's Community College

Module 1

General Administration, Organization and Management in Nursing Homes

Approved for Continuing Education No. NHCE102171

Faculty: Douglas Motter, MBA, BA, NHA – Motter is president of Homestead Village in Lancaster.

Module 2

Gerontology, Diseases of the Aging, Death, and Dying

Approved for Continuing Education No. NHCE102172

Faculty: Krista Murphy-Denlinger, MSW, NHA – Murphy-Denlinger is nursing home administrator at Homestead Village in Lancaster.

Tawana Winder-Nock, MSW, NHA – Winder-Nock is personal care home administrator at Homestead Village in Lancaster.

Module 3

The Role of Government in Health Policy, Regulation and Reimbursement

Approved for Continuing Education No. NHCE102173

Faculty: Douglas Motter, MBA, BA, NHA – Motter is president of Homestead Village in Lancaster.

Module 4

Fiscal Management, Budgeting and Accounting

Approved for Continuing Education No. NHCE102174

Faculty: Instructor to be determined.

Module 5

Personnel Management and Labor Relations

Approved for Continuing Education No. NHCE102175

Faculty: David P. Brown Sr., SHRM-SCP, SPHR, NHA – Brown is vice president for human resources for Liberty Lutheran Services.

Module 6

Third Party Reimbursement

Approved for Continuing Education No. NHCE102176

Faculty: Charles Maines, BSW, MBA, NHA – Maines is senior director of contracting and network administration at Kairos Health Systems in Lancaster.

Module 7

Preparing for Licensure/Certification Surveys and Meeting Other Regulatory Requirements

Approved for Continuing Education No. NHCE102177

Faculty: Sharon Eyster, MA, LBSW, CNHA, FACHCA – Eyster is a regional vice president of operations for CHR Consulting Services, Inc. in Dresher.

Module 8

Understanding Regulations, Deficiencies, Plans of Corrections and Quality Assurance

Approved for Continuing Education No. NHCE102178

Faculty: Sharon Eyster, MA, LBSW, CNHA, FACHCA – Eyster is a regional vice president of operations for CHR Consulting Services, Inc. in Dresher.

Module 9

Nursing Department and Resident Care Management

Approved for Continuing Education No. NHCE102179

Faculty: Katie Roof, RN, BSN – Roof is the vice president of clinical care and quality for Masonic Villages of Pennsylvania.

Module 10

Rehabilitation Services and Special Care Services

Approved for Continuing Education No. NHCE102180

Faculty: Karen Tomblin MS, CCC/SLP – Tomblin has 30 years' experience as a speech pathologist with 25 years in management in skilled nursing facilities.

Module 11

Health Support Services: Pharmacy, Medical Records and Diagnostic Services

Approved for Continuing Education No. NHCE102181

Faculty: Anastasia Sidor, PharmD, BCGP – Sidor is a consultant pharmacist director for Brockie Pharmatech in York.

Natalie Logsdon, PharmD, BCGP – Logsdon is a consultant pharmacist for Brockie Pharmatech in York and Potomac Pharmatech in Williamsport, Maryland.

Ashley Sweigart, RHIT – Sweigart is a health information professional consultant.

Joel Clausen, MBA – Clausen is vice president of resident services at Homestead Village in Lancaster.

Module 12

Facility Support Services: Building/Grounds, Housekeeping, Laundry and Central Supply

Approved for Continuing Education No. NHCE102182

Faculty: Kelli Mills, BSW, LNHA, MHA – Mills is executive director for Fellowship Senior Living/Friends Village in Basking Ridge, NJ and former vice president of operations at Messiah Lifeways in Mechanicsburg.

Module 13

Dietary Department and Patient Nutrition

Approved for Continuing Education No. NHCE102183

Faculty: Susan Zigner, MS, RD, LDN – Zigner is a clinical dietician for Sodexo with over 15 years' experience.

Module 14

Social Services, Family and Community Relationships and Resident Rights

Approved for Continuing Education No. NHCE102184

Faculty: Michelle Loucks, MSW – Loucks is executive director at SpiriTrust Lutheran in Gettysburg.

Megan Kreider, MSW – Kreider is the director of social services at the Gardens at Camp Hill.

Module 15

Risk Management, Safety, and Insurance

Approved for Continuing Education No. NHCE102185

Faculty: Joel Clausen, MBA – Clausen is vice president of resident services at Homestead Village in Lancaster.

Laura Tallarico, JD – Tallarico is vice president of human resources and general counsel at Homestead Village in Lancaster.

Module 16

Strategic Planning, Marketing, and Public Relations

Approved for Continuing Education No. NHCE102186

Faculty: Eva Bering, MHA, MSN, NHA – Bering most recently was vice president of operations for Landis Communities in Lititz.

Kim Daly Nobbs, BS – Nobbs is partner at Greenstone Mosaic, LLC in Lancaster.

Douglas Motter, MBA, BA, NHA – Motter is president of Homestead Village in Lancaster.



NHA Program Registration Options Spring 2023 and Fall 2023

Prior to registering for the program, please call HACC's Healthcare Education office to ensure that you are registering for the module(s) you wish to take as there are cost-saving options available.

1. CALL HACC'S HEALTHCARE EDUCATION OFFICE

Please call 717-221-1377 or 717-221-1348

2. REGISTER ONLINE

- Please visit onlinewfd.hacc.edu
- Click on "Healthcare Training and Medical Education"
- Click on "Nursing Home Administrator"
- Click on the NHA bundle or individual module you wish to take, briefly reviewing description and dates to ensure you are registering for the appropriate course or bundle.
- Click on "Enroll Now"
- Click on "Continue Shopping" until you have registered for all the individual modules you wish to take (or after selecting the desired bundle), and after the last module or bundle selected, click on "Checkout".
- Follow prompts to pay the tuition. (Acceptable payment for online registration: VISA, MasterCard or Discover.)

Payment may be made by check or money order made out to HACC and mailed to: HACC, One HACC Drive, TL203, Harrisburg, PA 17110. PLEASE be sure to include "NHA 2023 Tuition" on the memo line of the check or money order or place a note inside the envelope.

Please note: If your employer is paying your tuition prior to completing the program, please contact elreiner@hacc.edu or sebiggs@hacc.edu to request a permission to bill form.