

Tree Naming Request Form

HACC donors, alumni, employees and students are encouraged to honor and memorialize friends and family in a unique way by naming trees on HACC campuses. The gift of a named tree on the campus of your choice will endure, grow stronger and blossom with life – year after year. Unfortunately, there are no tree-naming options at the Lebanon Campus due to the location of the campus.

Those interested in naming a tree are required to contribute \$1,000 (per tree) to the HACC Foundation. Only new pledges can be used for this opportunity. Your package includes an **existing** tree of your choice (exceptions apply) and a 4"x 6" naming plaque. The plaque will not be purchased or displayed until the entire contribution is received. Please note that no new trees will be planted through this initiative. Maps of all available trees are located at www.hacc.edu/treenaming.

Mailing Address:	
	Email:
Campus Location of Tree:	□ Gettysburg □ Harrisburg □ Lancaster □ York
ocation of Existing Tree l	Requested (please list your top three choices):
Location of Existing Tree l	Requested (please list your top three choices):
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This form continues on the next page.

Payment Options – There are several simple ways you can make a gift for a named tree.

Tree Naming Donor	Time Frame	Payment Type	Example
Individual	You have up to five years to contribute the full amount.	Payroll deduction (for HACC employees), check, online contribution or pledge	Through payroll deduction, it would be approximately \$7.69 per pay for five years to fulfill the \$1,000 commitment.
More than one person	You have one year to contribute the full amount.	Check, online contribution or pledge Note: Payroll deduction is not an option for this category.	If four colleagues contributed \$1,000 together, that would equate to \$250 per person. Each person could contribute a certain amount each month for 12 months.
Please select all that app Oheck made	•	lation – Please mail your checl	x (along with this form) to
-	, Lancaster, PA 17604-9966.	intion I leade man your encor	a (along with this form) to
		acc.edu/givenow, select "Other	Fund" in the designation
section and tyr	re "Tree Naming" in the space	e provided	

0	Online contribution - Please go to www.hacc.edu/givenow, select "Other Fund" in the designation
	section and type "Tree Naming" in the space provided

	source with the tree training in the space provided.
0	Pledge –
	 I would like the pledge to start in (month and year) and end in
	(month and year). The pledge payment period will not exceed five years for
	individuals and one year for groups.
	o I would like to make pledge payments: □ Annually □ Quarterly □ Monthly
0	Payroll deduction –
	o \$ per pay for a total gift of \$1,000 starting in (month and year)
	o \$1,000 split evenly per pay over years starting in (month and year)
	Note that \$1,000 over five years equals less than \$8 per pay.
0	My employer will match this gift. I will submit the necessary paperwork. Here is the
	company name:
Would ye	ou like to remain anonymous? Yes No
	ortunity is for existing trees only. Trees that are damaged or removed within three years of
pledge fu	lfillment will be replaced at no additional cost to you.

The HACC Foundation is a Pennsylvania nonprofit corporation exempt from federal income tax under section 501(c)3 of the Internal Revenue Code. (Federal Tax ID #23-2353614)

Signature: _____ Date: ____